



## Instructions for Access to Haemonetics® BloodTrack® Kiosk/Refrigerator

BloodTrack® Kiosk/Refrigerator allows healthcare staff to readily access blood products for patients at or near the patient care area. Access for the device is granted by staff at Marshfield Center Transfusion Service, **not MCIS**.

### Steps for staff/new user to obtain access to BloodTrack® Kiosk/Refrigerator:

1. Nurse manager assigns appropriate CBT
  - a. *'Use of BloodTrack Haemobank20 Refrigerator and Kiosk and Transfusion Documentation'* CBT for all sites except MMC Marshfield ED
  - b. MMC-Marshfield ED: *'Use of BloodTrack Kiosk and Refrigerator for Emergency Released Blood (MMC Marshfield Only) - Courier'* CBT
2. Once CBT is completed, Nurse Manager verifies CBT completion in Learning Connection
3. **Send email to TRANSFUSION SERVICE ORDERS (SHARED)** [transfusionservice.orders@marshfieldclinic.org](mailto:transfusionservice.orders@marshfieldclinic.org)
  - a. Include the following information:
    - i. Employee Name
    - ii. Employee Number
    - iii. Employee job category (i.e. RN, ED Tech/Paramedic, Nursing Assistant, ED HUC)
    - iv. MCHS hospital site
    - v. Date CBT completed
4. Designated trainer/super user to complete in-person training (preferred after new user obtains access)
  - a. Complete and sign ['BloodTrack Refrigerator and Kiosk Training Guide'](#) form (found in DCS). Completed form to be placed in employee's file.
  - b. If new staff person is unable to access BloodTrack® Kiosk/Refrigerator during training, contact Marshfield Transfusion Service at 1-6262.

**Reminder: To obtain login access for BloodTrack® Kiosk/Refrigerator, email Marshfield Labs** at TRANSFUSION SERVICE ORDERS (SHARED) [transfusionservice.orders@marshfieldclinic.org](mailto:transfusionservice.orders@marshfieldclinic.org) including info listed in Step 3.

For any questions regarding this process, please contact Marshfield Transfusion Service at 1-6262.